

Wintercamp Gilwell Park 2018: Information for all drivers

We are looking forward to welcoming you on site for Wintercamp. To make your arrival and departure as smooth as possible, please read through the information below.

For Health and Safety reasons we discourage people from arriving before 2pm on Friday – however, you can set up your camp the day before 8pm on Thursday evening (please do not arrive after this time).

What to expect...

The event opens at 9pm on Friday, however, traffic management will be in operation some time before then as we expect over 2,300 participants to attend. The site may appear chaotic and therefore it is important that you follow all directions from our Traffic Management Team.

Routes

Gilwell Park is situated approximately 5 minutes from Chingford and 10 minutes from the M25 J26. However, there is a specific route that **MUST** be followed as access to Gilwell Park will **NOT** be possible from Daws Hill. The revised route therefore is shown on the map. Do not follow your sat nav.

Low Emission Zone

From 3 January 2012, Transport for London have announced that some minibuses, large vans and other vehicles will now be impacted by the Low Emission Zone (LEZ). As Gilwell Park is on the boundary of the zone, it is likely some visitors will enter the zone, therefore all drivers should review information at <http://www.tfl.gov.uk/roadusers/lez/17700.aspx>

Arrivals and parking

To ensure the safety of all the people on site, restrict damage to camping fields, utilise all available car parking spaces and make sure that we don't have stranded or stuck vehicles, we have to limit the movement of vehicles around the site. To achieve this we have to implement the system below.

Arrival process

- 1) During arrivals the Gilwell Park main drive is closed to inbound traffic. A one way system will be in place using the back gate. Please follow the signs.
- 2) Once on Branchet Field track you will reach a t-junction with 2 options:
 - Turn right to drop off zone – this is for cars and minibuses dropping off only and drop off location for any kit that can be carried by hand. There is a maximum of 15 minutes waiting time and is marshalled – please do not leave your vehicles in the drop off zone.
- 3) Turn left to kit runs zone – this is for all coaches and any vehicle towing a trailer or any vehicle requiring large quantities of camping equipment to be moved to the camping areas.
If you require a kit run, please speak to the team in the kit run area. The Traffic Management Team will organise kit runs in an orderly manner. Please bear with us as this might take a few minutes especially during peak times. One leader will be required to travel with your equipment. For the safety of the young people please manage your young people in this area and help us clear the area as quickly as possible.

All vehicles must be moved immediately to the off-site car. Please display your parking permit at all times which will enable us to easily contact drivers if required. There are two off site car parks:

- a. Car Park 1 Chingford Plains E4 7AZ – for Minibuses and vans only
 - b. Car Park 2 Lee Valley Whitewater Centre EN9 1AB – for all cars
- 4) Once the equipment and young people are unloaded and the camping pitch allocated, please make your way to Jack Petchey Lodge to check in.

As there is limited space on site, please consider how you can reduce the number of vehicles you bring, e.g. by car sharing and by not bringing unnecessary equipment with you. However, we have arranged for off-site parking to be available and all vehicles will be parked at this location. This is a short walk or minibus shuttle back to the main site. The shuttle bus will operate from the shuttle bus stop and this is marked on the site map that can be downloaded on our website closer to the event. **Please do not go straight to an offsite car park.**

The peak arrival time is between 17:00 and 21:00. During this time we need to move 4500 people and equipment to the camping pitches. Therefore please be patient during this time. We will work as quickly as we can and will only finish when everything is moved to the right locations. The site may appear chaotic and therefore it is important that you follow all directions from our volunteer Traffic Management Team. When driving on site, please be conscious of pedestrians including children on the car parks and road ways. Speeds must be kept to a minimum. Max speed on site 5 mph. If you have parents dropping young people off, please encourage them to share vehicles and make them aware of all of the above.

All vehicles must display a vehicle pass (attached). This must be completed in full.

Shuttle bus

There is a shuttle bus service running back and forth between Gilwell Park and both off site car parks. Please be patient during busy times as there is a limited number of minibuses. During arrivals the majority of shuttle buses are stationed at the offsite car parks, during departures the majority of shuttle buses are stationed at the onsite bus stops. If you have waited more than 20 minutes for a shuttlebus to arrive please call the Traffic Manager (07494477664) number and we will send a vehicle to you.

To arrange shuttle bus transport please go to the event Bus Stops (marked on event map). Speak to the Traffic Management team and then remain at the Bus Stop.

Drop off

If your group are arriving individually, please ensure that you have given each individual a copy of the information pack for parents/guardians and your booking reference. This helps us to find out if the rest of the party has arrived and where they are pitched.

We will have a designated meeting point at the end of the drop-off parking in front of The White House and this is where you must meet your group. Where appropriate, please ensure you give parents a contact telephone number for yourself. Please also encourage your group to share lifts in order to cut down on traffic to and from the site.

Disabled Parking

Disabled parking must be reserved in advance and you must hold a blue permit to use this. Please email info.request@wintercamp.org.uk by the 15th December at the latest should you require a disabled parking space and include your booking reference.

Note: In certain circumstances where vehicles are causing an obstruction or are incorrectly parked, Gilwell Park reserves the right to tow such vehicles out of the way without the owner's express permission.

Departing on Sunday

On departure, the site may appear chaotic and therefore it is important that you follow all directions from our volunteer Traffic Management Team. The team will need to move 3,000 people and equipment from the camping pitches and drivers to the offsite car parks and railway station. Therefore please be patient during this time. Departures will be organised as follows:

- Please drop all tents and pack all your kit. Then arrange with the Camping Space Team (blue high Vis type jackets) to tow your trailer or a loan of an event trailer
- To book your kit run, you will need to talk to the Kit Run Coordinator for your field. Your kit will be collected from your site once it has been fully packed, and will be dropped off at Branchet car park
- Minibus, van and car drivers only and groups returning to the railway station go to the event bus stop for shuttle buses to the offsite cars park
- Coach, minibus, van and car drivers return to Gilwell Park and enter the one way system using Branchet Field Gate as the entrance.
- Coach, minibus, van and car drivers once on Branchet Field track will reach a T junction with 2 options:
 - Either right to drop off zone – this is for cars and minibuses collecting only and ideal for participants and passengers needing to 'collect and go'. There is a maximum of 15 minutes waiting time and is marshalled – please do not leave your vehicles in the drop off zone as this causes a back log of traffic. Please think about the other campers leaving the event.
 - Or left to kit runs zone – this is for all coaches and any vehicle collecting a trailer or any vehicle collecting large quantities of camping equipment using one of the event trailers. Vehicles are matched up with kit and trailers in kit runs zone.
- Please note: **If you camp on Essex Chase**, you won't be able to leave the site before the end of activities. Unfortunately it will not be possible for vehicles to collect their own camping equipment from Essex Chase, though this may be permitted from other fields – please check with the Kit Run Coordinator for specific arrangements for kit runs and vehicle access.

Collecting Vehicles from off-site parking

Vehicles may only be collected from offsite parking when you are fully ready to leave as there is limited parking space on site. Shuttle buses will operate continuously from the shuttle bus stop on Sunday.

Camping assistance

All groups will be allocated to a field on arrival (including early arrivals on Thursday) and fields will be opened in a phased manner. This means that if you are regular attendee of Wintercamp you may not be able to camp on the field you normally do, depending on your arrival time.

This year, we have a dedicated area for nights away permit holders...

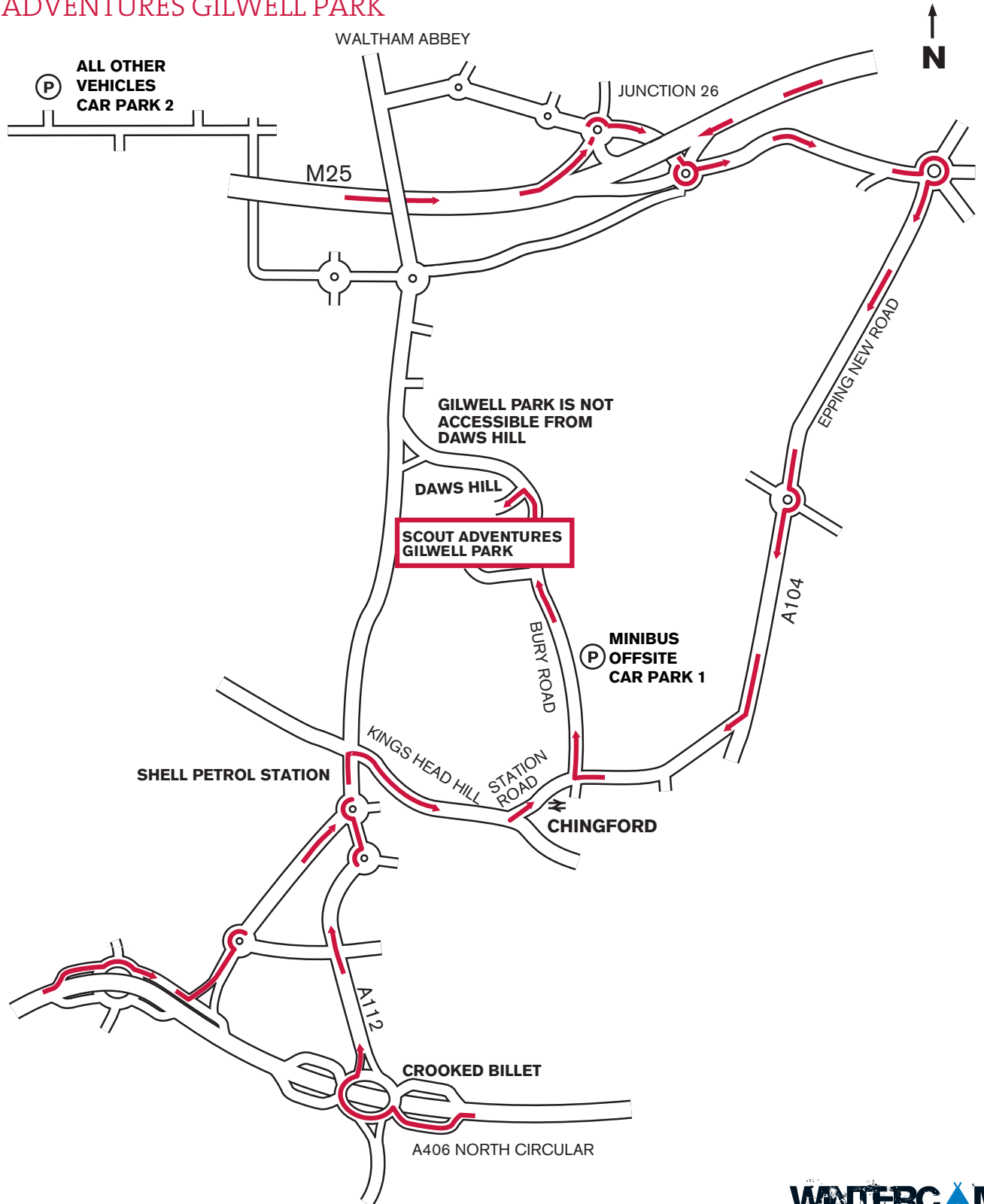
All groups arriving on the Thursday will also need to follow this procedure and **MUST** visit the Scout Adventures Reception before pitching camp. If your group arrives after opening hours then you **MUST** contact the duty manager on [before pitching your camp](#) – failure to do so may mean you will be asked to move your tents and erect them on the correct field.

During arrival and departure there will be members of the traffic management team on all fields to aid your camp setup. The traffic management team will advise you on where we would like you to set up your camp, and will record your camping location so that they can inform any other members of your group that arrive at reception.

Queries

The reception staff will be able to answer any questions that you have on arrival. If you have any specific requests or questions please do not hesitate to contact the Event Team at the Scout Adventures Reception during the event.

DIRECTIONS TO SCOUT ADVENTURES GILWELL PARK



From Junction 26 of the M25 – Eastbound

1. At first roundabout, take 3rd exit for the A121
2. At second roundabout, take 1st exit onto A121 (Westbound M25 from here)
3. At third roundabout take 4th exit onto Epping New Road
4. Turn right onto Rangers Road
5. Turn right onto Bury Road
6. Turn left onto Gilwell Lane

Please note: Not all directions are suitable for coaches.
Please contact the centre for advice.

WINTERCAMP

SCOUT
ADVENTURES

GILWELL PARK

BURY ROAD
CHINGFORD
LONDON
E4 7QW

TEL: 0208 498 5444

WINTERCAMP

Welcome to the sub-zero adventure

VEHICLE PASS

Pass holder name:

Booking reference:

Onsite mobile contact number:



This pass entitles the holder to park in the DROP OFF ZONE only and is limited to 15mins waiting

DROP OFF

WINTERCAMP

Welcome to the sub-zero adventure

VEHICLE PASS

Pass holder name:

Booking reference:



This pass entitles the holder to park in the EVENT PARKING

WEEKEND